



Pleasant Ridge PTA

2018 October Progress Report

Mandy Rogers VP of Communications

I. **Updates** (Is any action required?)

- First Day Folders were assembled and given out
- Meeting with Room Parents x2
- Communication with Teachers via e-mail
- Communication with Room Parents via e-mail and google
- Communications Updated on Facebook/Twitter/Website/Remind.com
- Weekly PTA update with Principal to all students via e-mail
- We have 2 people on the communications committee, one to take photos at large school events (professional photographer) or to act as a sub for VP of Communications to take photos, one to make flyers to post on Facebook or Twitter as needed (background in graphic design)

II. **Issues / Concerns** (Is any action required?)

- Need corrections to weekly e-mail by Friday at the latest
- E-mail what you need posted and I'll post it ASAP
- How do I look at pre-scheduled posts?

III. **What's Coming Up Next?**

- Post on all events
- Take pictures at all events
- Priorities: Push for Fun Run Funds on Facebook/Twitter/Website/Remind.com

IV. **Additional Items to add to the agenda for upcoming meeting(s):**

- None